

# Advancing Accessibility Standards Research Program

## Expression of Interest

### About the program

Thank you for your interest in Accessibility Standards Canada's grants and contributions program! The purpose of this program is to support diverse research that helps identify and remove barriers to accessibility. The program also seeks to fund research projects aimed at preventing new barriers. These projects are used to inform the development of next-generation model standards that fall under federal areas of responsibility.

### About us

Accessibility Standards Canada is mandated by the Government of Canada through the [Accessible Canada Act](#) to develop accessibility standards. This makes it the first organization of its kind in Canada and possibly the world. We are leading the charge to create a Canada without barriers for people with disabilities by 2040.

Our goal is to create standards that create equity for all people with disabilities and that reflect national and international best practices. We also seek to create standards that recognize the diversity and expertise of people with disabilities. Ours is the first federal government body to be majority-led by people with disabilities. We are committed to breaking down barriers to accessibility. We abide by the principle of "nothing without us." This means we involve persons living with disabilities and other members of the disability community in every aspect of our work.

We are also committed to inclusivity. In addition to people with disabilities, we strongly encourage and support the involvement of all people. This includes Indigenous people, visible minorities, and members of the LGBTQ2+ community.

### Before you begin

- Ensure you have read and understand all eligibility and project requirements.
- Review all questions before answering them to make sure you can provide all the information required.

## Purpose of this process

Accessibility Standards Canada will review your expression of interest to assess how your proposed research project aligns with the goals and desired outcomes of the grants and contributions program.

This form includes a series of questions asking you to describe your proposed project. Please answer all of the questions. Be as concise as possible with your responses, but don't leave out any important information.

**You must complete this form in full.** Your expression of interest may be refused if it has errors or information is missing, or if it is submitted after the deadline.

## How we use the information you provide

By completing this form, you are providing information voluntarily.

We will use this information to assess your submission. We may also use it to support related program activities such as policy analysis, research, and evaluation.

We may discuss your project with other federal government departments and organizations. To help evaluate your expression of interest, we may share project details with outside experts. For example, they may help us assess how your project addresses a gap or will help inform a relevant subject area.

## Protection of personal information

The use or sharing of your personal information will not affect your relationship with this department or any other government organization.

Your personal information will be managed in accordance with the [Privacy Act](#) and other relevant laws. You have the right to:

- access your personal information
- ask for corrections if you think there is an error or an omission

Questions, concerns, or complaints about how we apply the *Privacy Act* and privacy policies can be sent to Accessibility Standards Canada's Privacy Coordinator:

- by email: [Info.Accessibility.Standards-Normes.Accessibilite.Info@asc-nac.gc.ca](mailto:Info.Accessibility.Standards-Normes.Accessibilite.Info@asc-nac.gc.ca)
- by phone: 1-833-854-7628
- by mail:

Privacy Coordinator  
Accessibility Standards Canada

320 Boulevard St. Joseph, Suite 246  
Gatineau QC K1A 0H3

If you are not happy with our response to your privacy-related questions, concerns, or complaints, you may contact the

[Office of the Privacy Commissioner of Canada.](#)

## **Your right to access information**

Your expression of interest submission is subject to the [Access to Information Act](#). The Act gives every person the right to access information under the control of a government agency, with some exemptions.

- [Instructions for accessing information](#)

# Expression of Interest Form

Please answer all the questions in this Expression of Interest Form. Make sure you respect the word limit for each question, if applicable.

## Part 1: Organization

### A. Information about your organization

1. Legal name of organization. This is usually the name on file with the Canada Revenue Agency or a provincial or territorial equivalent. It may also appear on funding cheques.
2. Operating (or common) name of the organization (If different from the legal name).
3. Business or registration number. This is a 15-digit number issued by the Canada Revenue Agency. For example, 123456789 RR 0001.  
  
All registered charities and non-profits are issued a registration number. You can find it on tax-related documents. It will also appear on written communications from the Canada Revenue Agency. For more information, visit the [Canada Revenue Agency website](#).

#### **No number?**

If you do not have a business or registration number, please include one of the following documents when you submit your expression of interest.

If the organization is **not incorporated**, provide a copy of your rules, by-laws, council resolutions, or constitution when you submit your expression of interest.

If the organization is **incorporated**, provide a copy of:

- the letters of patents
- the articles of incorporation
- the certificate of incorporation
- the memorandum of association
- your rules, by-laws, or constitution

4. Organization type. Choose the type that best describes your organization.

Choose only one answer.

research or educational institution (such as a university)

not-for-profit organization

Indigenous organization, including:

- band council
- tribal council
- self-governing organization

municipal (local) organization

provincial or territorial organization (excluding provincial or territorial governments)

5. Address of organization. Give a complete street address and include the city, province, and postal code. Use a format recognized by Canada Post.

Visit the [Canada Post website](#) for more information.

## B. Contact information

Primary contact. This is the person responsible for completing this form. All correspondence regarding this expression of interest will be sent to this person.

6. First and last name

7. Position title

8. Telephone number

9. Email address

10. Preferred language for written communication. Choose one.

English

French

11. Preferred language for spoken communication. Choose one.

English

French



18. In no more than 500 words, tell us:

- How will your project identify, remove, and/or prevent barriers to accessibility?
- What disability or disabilities will your research address?
- How will your project inform the next generation of model accessibility standards?
- What is innovative about your approach?
- Why your research is needed

19. In no more than 500 words, tell us how you will:

- involve persons with disabilities in your project  
(For example, are they members of the research team? Are they members of an advisory committee? Are they part of the planning and delivery of the project? Will they participate in the research, such as through surveys or focus groups?)
- involve partners across sectors **and** disciplines  
(See the mandatory requirements for partnerships in the [program guidelines](#).)
- encourage and support a national network of accessibility expertise
- share or disseminate the knowledge and findings of your project



### Part 3: Budget estimate

20. Please indicate how much Accessibility Standards Canada funding your proposed project will require. Maximum project funding is \$250,000 per year. The total cannot exceed \$750,000 over 3 years. The fiscal year starts on April 1 and ends on March 31.

Fiscal year 1	Fiscal year 2	Fiscal year 3	Total amount

### Part 4: Attestation

To be eligible for this funding opportunity, you must certify the accuracy of the information you have provided.

Please attest to each of the following statements:

I am the official representative for this expression of interest.

My organization has given me the authority to submit this expression of interest.

I certify and warrant for my organization and in my personal capacity that all of the information I have provided is true, accurate, and complete.

**Name of official representative:**

**Position title:**

**Date (mm-dd-yyyy):**

**Signature**